

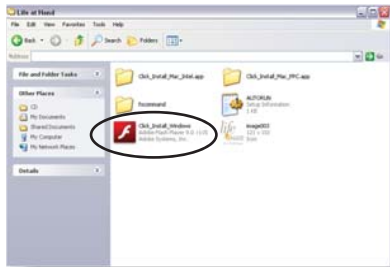
Software

No matter which Life at Hand® product you purchased, you will find the core organizing system in each. The Life at Hand® software and resources are a set of interactive PDF based documents that are found either on your CD or your USB flash drive. We developed this software for you to be able complete your data collection using a computer or handwriting. If you need additional data collection forms you may print them from the CD or USB versions or order them at www.lifeathand.com.

Please follow these instructions for using your Life at Hand® CD or USB flash drive the first time:

Windows

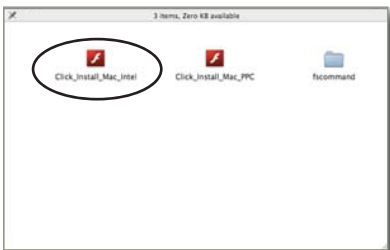
Insert the Life at Hand® CD or Roamer. You will see a page that looks like this.



If you are running the program in a PC, please select the "Click-Install-Windows" icon.

Mac with an Intel Chip

Insert the Life at Hand® CD or Roamer. You will see a page that looks like this.



If you are running the program in a MacBook Pros, MacBooks or any Mac that came with Mac OS 10.5 select the "Click_Install_Mac_Intel.app" icon.

Mac with a Power PC Chip (PPC)

Insert the Life at Hand® CD or Roamer. You will see a page that looks like this.



If you are running the program on a Mac G3, G4, or G5 please select the "Click_Install_Mac_PPC.app" icon.

Success

When you have successfully opened your Life at Hand® software you will see the following screen.



- **Organizer** will take you directly to the Life at Hand® data collection forms.
- **Handbook** will take you to the instruction book complete with handy checklists and how-tos.
- **Forms** will allow you to access forms to replace some of your vital documents.
- **Resources** will direct you to the Life at Hand® resource webpage.
- **FAQs** answers frequently asked questions regarding the product.
- **Protect My File** gives you a link to freeware that can help you encrypt your information.
- **Install Adobe Reader** takes you to Adobe's® free upload site.

life
@HAND®

Your Life. Organized.

QUICK START GUIDE

(Please read this first)

Congratulations!

With your purchase of a Life at Hand® product you are on your way to collecting, organizing and securing your vital documents, important information and, most importantly, rewarding yourself with peace of mind. Your loved ones will be so happy, too!



This product was inspired by the very real experiences I've encountered throughout my life when I thought "if only" I'd been more prepared, "if only" my loved ones were more prepared, and "if only" we had had the difficult conversations. You see, life happens! It seems to me we have a choice to agonize or organize about that which underpins every aspect of our daily life. It's time to get the deeds out of the shoebox, the benefits manuals into the files, the credit card and bank account numbers, pins and passwords recorded, and our end of life wishes documented and accessible when needed. It's time for our spouses or loved ones to know where the information we or they might need is at a moment's notice. It is time for us to get our affairs in order and to keep them updated!

Having purchased this system, you can help yourself and your loved ones by organizing and protecting the important documents and information that has taken a lifetime to amass.

Provide yourself and your loved ones with the assurance that you're prepared for anything, knowing that when life happens you, or they, will have your vital information close at hand. You'll be glad you did.

Mary Hobratschk
Founder, Life at Hand®

Encryption

Encryption allows your electronic data to be protected. Encryption is pretty much a fancy word for "secret code." It transforms a file that you save into a code that can only be read (unencrypted) by a special secret code (encryption key).



The Life at Hand® software and resources program offers two forms of encryption; one for Windows (AxCrypt) and one for MAC (SecureSoft).

More information on AxCrypt can be found at: <http://www.axantum.com/axcrypt/>.

For more information on SecureFiles please see: <http://www.freemacsoft.net/SecureFiles/>.

support@lifeathand.com

The Difference YOU Make

The Life at Hand® personal information management system was inspired and developed as part of a greater vision to provide education, recreation and respite services to children whose parents experience mental health or chemical dependency challenges. A percentage of the profits from your purchase will support these children through the Whispering Sage Foundation.

By helping yourself get organized and prepared for life's demands, you're helping fulfill our commitment to serve. We thank you in advance for your support!



Preario Products, LLC
www.lifeathand.com